

Robberson, Joe

From: Linholm, Mark
Sent: Thursday, January 08, 2015 7:31 AM
To: Robberson, Joe
Subject: RE: Second Request

In various Parks with guidance/assistance from Gardener Staff:

Mulching
Weeding
Trash pick up
Plant clean up/deadheading
Shrub pruning

Not much but that's about the sum of what we have most volunteers do

Mark

From: Robberson, Joe
Sent: Tuesday, January 06, 2015 12:37 PM
To: Linholm, Mark
Cc: Battenfield, Mike
Subject: Second Request

Mark

This is one of my CAPRA assignments from Lucy. Please just fire me an e-mail stating the main functions you use volunteer workers for. \

Thanks - Joe

Robberson, Joe

From: Thornton, Tim
Sent: Friday, December 05, 2014 9:16 AM
To: Robberson, Joe
Subject: Volunteers for 5042 Facility Maintenance.

Mr. Robberson,

Several times throughout the year I have several groups that provide Volunteer's for us. Asbury United Methodist Church is probably the largest, followed by Christ Redeemer Church.

These jobs/ activities include:

Painting benches, grills, shelters, rec. centers (interior, exterior)basketball post/ goals etc.

Re-stripping parking lots

Mulch spreading is very popular

Limb / tree removal pickup

Flower planting

Ball field renovation

Minor concrete work

Painting playground amenities

General clean-up

Should you need anything else. Or perhaps *care to volunteer* just let me Know... Tim

Robberson, Joe

From: Reese, Eddie
Sent: Wednesday, December 03, 2014 9:42 AM
To: Robberson, Joe
Subject: RE: Volunteers

At Oxley/Redbud Valley Volunteers:

lead tours, such as birding, general discovery, butterflies, geology, botany, wild bird surveys, butterfly surveys, bio-surveys.

visitor center host; greet visitors, answer phones keep track of how many visitors come in, fold newsletters, make gift shop sales, clean exhibits, sweep, dust, clean windows.

curate collections; assist in preparing specimens i.e. mammals, bird, plants, insects, bones/skulls

trail work; clip trails with lopper, tear out beaver dams, assist staff with clearing fallen trees across trails, mechanically remove invasive plants, i.e. pulling, cutting, digging. Assist in building fences, bridges, trails, build and install bird-bat-owl-houses, build benches,

prescribed fires: use flapper, water sprayers, hoes, brooms, shovels to assist staff in managing controlled burns.

computer; manage digital picture collections, data entry

landscape; assist staff in planting, weeding, seeding, watering flower beds around buildings. Lay sod.

All volunteers sign mayor's liability waiver. Volunteers also fill out back ground check forms and are checked before starting work.

Eddie Reese | Director/Naturalist III
Oxley Nature Center
Redbud Valley Preserve
City of Tulsa Parks and Recreation Department
6700 Mohawk Blvd Tulsa, OK 74115
T: 918-669-6644
<http://www.oxleynaturecenter.org/>
<http://www.facebook.com/pages/Oxley-Nature-Center/87947990892>

Everybody needs beauty as well as bread, places to play in and pray in, where nature may heal and give strength to body and soul alike.

From: Robberson, Joe
Sent: Tuesday, December 02, 2014 2:44 PM
To: Reese, Eddie; Linholm, Mark; Richardville, Dean
Subject: Volunteers

I need some help concerning our use of volunteers.

- (1) What task do the volunteers use use perform?
- (2) What is our liability concerning these volunteers? Do they sign a waiver etc.?

Thanks - Joe