

TECHNICAL SPECIFICATIONS

Intent: To secure a source(s) of supply for **Park Mowing Services** for the City of Tulsa.

Work Hours & Traffic Control

Work hours shall be at the discretion of the contractor provided the operations do not interfere with normal traffic or disrupt the public peace. Interference with the public shall be kept to a minimum. The contractor is required to provide signage for all work on the street right-of-way and it shall conform to *The Manual of Uniform Traffic Control Devices*. All signage costs shall be included in the bid price.

Bidders Please Note: No mechanized work will be allowed on "ozone alert" days without written permission from the Department Representative. This does not exclude the use of trucks.

Scheduling: A suggested daily mowing schedule has been provided by the City with each route, except for Route 7 (Mohawk Park). **Please note: contractors are to begin mowing operations no earlier than Tuesday on Route 7 (Mohawk Park). This will allow Department personnel time to clean the site from heavy weekend use.** This schedule may be changed by the contractor and submitted for approval with his bid documents. Once a daily mowing schedule has been agreed upon and the contract awarded, it becomes the basis for determining late charges. The contractor may not mow out of schedule to avoid penalties. Any change to the mowing schedule must be agreed to by the Department Representative and must be in writing. Schedule changes will occur between mowing cycles only. Should the bid document be submitted without proposed schedule(s) from the contractor, the suggested schedule will be binding until the contractor obtains approval from the department representative for a schedule change.

Limitations: A contractor may be the primary contractor for no more than four (4) routes. Routes will be awarded to the lowest, secure bidder (lowest **total** price for the route). Primary contractor must have one (1) set of the minimum required equipment and manpower for every 2 (two) routes awarded. The City will seek a secondary contractor for each mowing route. The Department Representative, reserves the right to utilize the secondary contractor any time the primary contractor falls more than one (1) calendar day (with credits) behind schedule. All contractors will be paid for the Parks that they mow.

Penalties: The City reserves the right to deduct a penalty from any invoice where the mowing interval exceeds 14-days (with applicable credits). The penalty shall be \$15 per late day, per site and will be assessed in non/poor-performance situations only. No penalties will be assessed when delays are the direct result of weather (ozone and rain delays). However, the Department Representative will utilize all available resources (Department personnel and secondary contractors) to get the Parks back on a 14-day schedule, once mowing is possible. All contractors will be paid for the Parks that they mow.

Secondary Contractor: The Park Department Representative reserves the right to utilize a secondary contractor any time the primary contractor falls more than one (1) calendar day (with credits) behind schedule. The City reserves the right to charge back the price difference between the two contractors to the primary contractor. This is at the discretion of the Park Department Representative and is intended to be assessed in non- and/or poor-performance situations. In the event that a secondary contractor is requested to provide services due to non- and/or poor performance of the primary contractor on more than three occasions, the City will determine if termination of the primary contractor's contract is appropriate. A secondary contractor must respond within 24 hours after being asked to perform services.

*At no time will a penalty and a charge-back be assessed for the same park/service. The Park Department representative will determine which action is appropriate for each situation.

Award of Bid

Primary Contractor:

- a) Bids will be awarded based on lowest secured bidder for each route.
- b) A bidder can be awarded the primary mowing contract for a total of no more than four (4) routes.

Secondary Contractor:

- a) A bidder can be awarded as a primary or secondary contractor for a total of four (4) routes.
- b) A primary contractor may be a secondary supplier for a route not designated as their own primary route, but in no case will the total amount of routes awarded exceed four (4).

Contractors must have one (1) set of the minimum required equipment and manpower per two (2) routes awarded as primary supplier.

Routes 1 thru 6 (each service date)--Mowing Service

Frequency: No more than 14 calendar days may pass between mowing dates. Contractors will be given 1 day credit for each non-mowing day (ozone &/or rain) during one (1) mowing week. The mowing week is considered to be Monday through Saturday. Ozone days are on record. Weekends and holidays do **not** count. Rain day credits are at the discretion of the Department Representative. Rain days are requested by the contractor and declared by the Department Representative. This is normally done by email. In the event of a disagreement between the City and the contractor on the number of rain days, it is the contractor's responsibility to provide supporting documentation.

Litter and Debris Removal: Police park for litter, limbs (2" to 3" diameter) and other debris. Remove from site. Should Park use create excessive litter situations (common place on Mondays at certain sites), the contractor shall notify the Department Representative of the problem so that Park personnel can be dispatched to clean the area for mowing. The contractor will be given a day of credit when this happens and notified when the site is ready for mowing. **Please note: This problem can usually be avoided by the order in which Parks are mowed. The attached suggested schedules take this into account and push the problem sites to a later day in the week, providing time to the Department for cleanup. Park use does change during the year. Should the contractor need to change his mowing schedule because of repeated, heavy use, please notify the Department Representative so a new schedule can be worked out.**

Mowing: Mow all large turf areas with wide area mower (Large Area &/or Intermediate Area Parks). Mow small turf areas, around trees, signage, fence lines, shelters, edges, etc., with small area trim mowers. No clippings may be discharged onto hard surfaces, into playground play areas, into flowerbeds or any other planting areas, into shelters, onto walking trails or onto spray pool/water playground pads. Height of cut shall be no greater than 2" and no less than 1". Cutting height is at the Department Representative's discretion and is typically 1-1/2" to 2". Mowing quality is inspected and approved by the Park Inspector. Misses, striping, laying the grass over, etc. will not be accepted. The City reserves the right to require a site to be re-mowed at no extra charge. Late charges (\$15 per day) will apply in non/poor-performance situations.

Monofilament Trimming: Trim grass around all signs, fence lines, building lines, trees and steps. This service will be performed with each mowing cycle. No more than 24 hours may elapse between mowing and trimming operations.

Alternate to trimming: The contractor may use herbicides to reduce his trimming requirement. This is at the contractor's discretion. Should the contractor choose to use herbicides in the place of trimming, the service will be provided at no additional cost to the City. In addition, the contractor is required to satisfy all licensing requirements of the State of Oklahoma Department of Agriculture. The contractor must provide the Department Representative with a copy of all required licenses. Width of kill may be no more than 4". Kill must be complete with no volunteer vegetation. Dead vegetation shall be no taller than mowing height.

Suggested Ingredients: Quick Pro™, Pennant™, Barricade™, Celcius™ and Gallery™. Application recipes must be submitted to the Department Representative and written permission obtained before application. Chemical edging around lakes, ponds or lagoons will conform to aquatic herbicide regulations. A different application recipe must be submitted and approved for those areas.

Suggested Interval: Six (6) weeks. Repeat applications will not always require the pre-emergent herbicides listed above.

Mechanical Edging: Edge all sidewalks, curbs and concrete pads with a **bladed** edger. No more than 24 hours may elapse between mowing and edging operations.

Clean-Up: Remove all clippings from walking trails, shelters, concrete pads, tennis courts, curbs, parking lots and breezeways. No more than 24 hours may elapse between mowing and clean-up operations.

Damage: Any damage (chemical or mechanical) to fences, irrigation system components, newly planted trees/shrubs, flowerbed borders, existing trees, etc., are the responsibility of the contractor and shall be restored to their original condition at no added cost to the City of Tulsa.

Reporting: The contractor shall notify the Department Representative and the Parks Inspector of service completion dates, by email or fax. All mowing, trimming (if applicable), edging and clean-up shall be completed on the date reported. Inspections are typically performed next day. Should the Park Inspector or the Department Representative require a site to be redone, the previously reported completion date is nullified and the contractor must submit a new completion date. Late charges (\$15 per day) may apply.

Payment: The Department prefers to make payments by credit card after invoice verification (normally two working days). All fees associated with credit card payment are the responsibility of the contractor and should be included in the bid price. When a contractor is paid by check, the length of time to payment is not under the Department's control. Should the contractor elect to be paid by check, no promises are made by the Department Representative as to the time to payment (it has been as long as six (6) weeks).

Routes 1 thru 4 -- Large Area Parks -- Five (5) or more acres

Minimum Required Equipment:

One 15' or wider mower (Allowable type: reverse cutting flail or rotary bladed. **Brush hogs are not allowed**)

Three (3) 52" to 72" rotary bladed trim mowers

Three (3) weed eaters

Three (3) bladed edgers

Three (3) backpack blowers

Trucks and trailers as needed for hauling

The successful bidder must have the necessary equipment and manpower to perform the work. The City representative may reduce the number of required pieces of equipment should the bidder have more than one (1) route. However, the successful bidder must have at least one wide-area (15' or wider) mower. Bidders must submit an equipment and employee list with their bid. The City reserves the right to visually inspect and verify equipment list before awarding bids.

Minimum Crew Size: Three (3)

Optimal Crew Size: Four (4)

Route 5 -- Intermediate Area Parks -- 3 to 5 Acres (typical)

Minimum Required Equipment:

Optional -- One 15' or wider mower (Allowable type: reverse cutting flail or rotary bladed. **Brush hogs are not allowed**)

Three (3) 52" to 72" rotary bladed trim mowers

Three (3) weed eaters

Three (3) bladed edgers

Three (3) backpack blowers

Trucks and trailers as needed for hauling

The successful bidder must have the necessary equipment and manpower to perform the work. Bidders must submit an equipment and employee list with their bid. The City reserves the right to visually inspect and verify equipment list before awarding bids.

Minimum Crew Size: Three (3)

Optimal Crew Size: Four (4)

Route 6 -- Small Area Parks -- Less than (3) Acres (typical)

Minimum Required Equipment:

Two or more (2) 52" to 72" rotary bladed trim mowers

One (1) 21: push mower

Two (2) weed eaters

Two (2) bladed edgers

Two (2) backpack blowers

Trucks and trailers as needed for hauling

The successful bidder must have the necessary equipment and manpower to perform the work. Bidders must submit an equipment and employee list with their bid. The City reserves the right to visually inspect and verify equipment list before awarding bids.

Minimum Crew Size: Three (3)

Optimal Crew Size: Four (4)

Route 7 -- Mohawk Park – Mowing Service

Frequency: This site is mowed on a 14-day interval. Mowing operations are to be completed in one (1) mowing week with each mowing cycle. Contractors will be given credit when the non-mowing days (ozone &/or rain) during one (1) mowing week exceed two (2) days. The mowing week is considered to be Monday through Saturday. Ozone days are on record. Weekends and holidays do **not** count. Rain day credits are at the discretion of the Department Representative. Rain days are requested by the contractor and declared by the Department Representative. This is normally done by email. In the event of a disagreement between the City and the contractor on the number of rain days, it is the contractor's responsibility to provide supporting documentation.

Litter and Debris Removal: Police park for litter, limbs (2" to 3" diameter) and other debris. **Remove from site.** Should Park use create excessive litter situations (common place on Mondays at certain sites), the contractor shall notify the Department Representative of the problem so that Park personnel can be dispatched to clean the area for mowing. The contractor will be given a day of credit when this happens and notified when the site is ready for mowing.

Mowing: Mow all large turf areas with wide area mower. Mow small turf areas, around trees, signage, fence lines, shelters, edges, etc., with small area trim mowers. No clippings may be discharged onto hard surfaces, into playground play areas, into flowerbeds or any other planting areas, into shelters, onto walking trails and/or onto spray pool/water playground pads. Height of cut shall be no greater than 2" and no less than 1". Cutting height is at the Department Representative's discretion and is typically 1-1/2". Mowing quality is inspected and approved by the Park Inspector. Misses, striping, laying the grass over, etc. will not be accepted. The City reserves the right to require a site to be re-mowed at no extra charge. Late charges (\$15 per day) will apply in non/poor-performance situations.

Monofilament Trimming: Trim grass around all signs, fence lines, building lines, trees and steps. This service will be performed with each mowing cycle. No more than 24 hours may elapse between mowing of a Park area and the trimming of that park area.

Alternate to trimming: The contractor may use herbicides to reduce his trimming requirement. This is at the contractor's discretion. Should the contractor choose to use herbicides in the place of trimming, the service will be provided at no additional cost to the City. In addition, the contractor is required to satisfy all licensing requirements of the State of Oklahoma Department of Agriculture. The contractor must provide the Department Representative with a copy of all required licenses. Width of kill may be no more than 4". Kill must be complete with no volunteer vegetation. Dead vegetation shall be no taller than mowing height.

Suggested Ingredients: Quick Pro™, Pennant™, Barricade™, Celcius™ and Gallery™. Application recipes must be submitted to the Department Representative and written permission obtained before application.

Suggested Interval: Six (6) weeks. Repeat applications will not always require the pre-emergent herbicides listed above.

Mechanical Edging: Edge curbs in Zoo Parking Lot with a **bladed** edger.

Clean-Up: Remove all clippings from walking trails, shelters, concrete pads, tennis courts, curbs, parking lots and breezeways. No more than 24 hours may elapse between mowing and clean-up operations.

Damage: Any damage (chemical or mechanical) to fences, irrigation system components, newly planted trees/shrubs, flowerbed borders, existing trees, etc., are the responsibility of the contractor and shall be restored to their original condition at no added cost to the City of Tulsa.

Reporting: The contractor shall notify the Department Representative of service completion dates, by email or fax. All mowing, trimming, edging and clean-up shall be completed on the date reported. Inspections are typically performed next day. Should the Park Inspector or the Department Representative require a site to be redone, the previously reported completion date is nullified and the contractor must submit a new completion date. Late charges (\$15 per day) may apply.

Payment: The Department prefers to make payments by credit card after invoice verification (normally two working days). All fees associated with credit card payment are the responsibility of the contractor and should be included in the bid price. When a contractor is paid by check, the length of time to payment is not under the Department's control. Should the contractor elect to be paid by check, no promises are made by the Department Representative as to the time to payment (it has been as long as six (6) weeks).

Minimum Required Equipment:

One (1) 15' or wider mower (Allowable type: reverse cutting flail or rotary bladed. **Brush hogs are not allowed**)

Two (2) 52" to 72" rotary bladed trim mowers

Three (3) weed eaters

Two (2) backpack blowers

Trucks and trailers as needed for hauling

The successful bidder must have the necessary equipment and manpower to perform the work. Bidders must submit an equipment and employee list with their bid. The City reserves the right to visually inspect and verify equipment list before awarding bids.

Minimum Crew Size: Five (4)

Optimal Crew Size: Six (6)

Route 8 – Fine Turf Sites – Mowing Service:

Frequency: No more than 7 calendar days may pass between mowing dates. Contractors will be given 1 day credit for each non-mowing day (ozone &/or rain) during one (1) mowing week. The mowing week is considered to be Monday through Saturday. Ozone days are on record. Weekends and holidays do **not** count. Rain day credits are at the discretion of the Department Representative. Rain days are requested by the contractor and declared by the Department Representative. This is normally done by email. In the event of a disagreement between the City and the contractor on the number of rain days, it is the contractor's responsibility to provide supporting documentation.

Litter and Debris Removal: Police park for litter, limbs (2" to 3" diameter) and other debris. **Remove from site.** Should Park use create excessive litter situations (common place on Mondays at certain sites), the contractor shall notify the Department Representative of the problem so that Park personnel can be dispatched to clean the area for mowing. The contractor will be given a day of credit when this happens and notified when the site is ready for mowing. **Please note: This problem can usually be avoided by the order in which Parks are mowed. The attached suggested schedules take this into account and push the problem site(s) to a later day in the week, providing time to the Department for cleanup. Park use does change during the year. Should the contractor need to change their mowing schedule because of repeated, heavy use, please notify the Department Representative so a new schedule can be worked out.**

Mowing: Mow all large turf areas with wide and/or small area mower. Mow small turf areas, around trees, signage, fence lines, shelters, edges, etc., with small area trim mowers. No clippings may be discharged onto hard surfaces, into playground play areas, into flowerbeds or any other planting areas, into shelters, onto walking trails and/or onto spray pool/water playground pads. Height of cut shall be no greater than 2" and no less than 1". Cutting height is at the Department Representative's discretion and is typically 1-1/2 & 2". Mowing quality is inspected and approved by the Park Inspector. Misses, striping, laying the grass over, etc. will not be accepted. The City reserves the right to require a site to be re-mowed at no extra charge. Late charges (\$15 per day) will apply in non/poor-performance situations.

Monofilament Trimming: Trim grass around all signs, fence lines, building lines, trees and steps. This service will be performed with each mowing cycle. No more than 24 hours may elapse between mowing of a Park area and the trimming of that park area.

Alternate to trimming: The contractor may use herbicides to reduce his trimming requirement. This is at the contractor's discretion. Should the contractor choose to use herbicides in the place of trimming, the service will be provided at no additional cost to the City. In addition, the contractor is required to satisfy all licensing requirements of the State of Oklahoma Department of Agriculture. The contractor must provide the Department Representative with a copy of all required licenses. Width of treatment may be no more than 4

Suggested Ingredients: Primo Maxx™, Pennant™, Barricade™, and Gallery™. Application recipes must be submitted to the Department Representative and written permission obtained before application. **No chemicals may be applied within the fence under the Council Oak at Council Oak Park.**

Suggested Interval: Five (5) weeks. One trimming operation should be required during the spray interval. Repeat applications will not always require the pre-emergent herbicides listed above.

Mechanical Edging: Edge all sidewalks, curbs and concrete pads with a bladed edger. No more than 24 hours may elapse between mowing and edging operations.

Clean Up: Remove all clippings from walking trails, shelters, concrete pads, tennis courts, curbs, parking lots and breezeways. Clean-up operations will begin immediately after mowing, trimming and edging are completed.

Damage: Any damage (chemical or mechanical) to fences, irrigation system components, newly planted trees/shrubs, flowerbed borders, existing trees, etc., are the responsibility of the contractor and shall be restored to their original condition at no added cost to the City of Tulsa.

Reporting: The contractor shall notify the Department Representative of service completion dates, by email or fax. All mowing, trimming (if applicable), edging and clean up shall be completed on the date reported. Inspections are typically performed next day. Should the Park Inspector or the Department Representative require a site to be redone, the previously reported completion date is nullified and the contractor must submit a new completion date. Late charges (\$15 per day) may apply.

Payment: The preferred method of payment is by credit card after invoice verification (normally two working days). All fees associated with credit card payment are the responsibility of the contractor and should be included in the bid price. Contractors may be paid by check if so desired. If a contractor wishes to be paid by check, a written request is submitted with the invoice to the Department Representative. **Please note: when a contractor is paid by check, the Department Representative's responsibility ends once payment has been authorized. Actual payment is made by another City department (Finance). Typical time before receipt of payment is two to three (2 to 3) weeks, but has been as long as six (6) weeks.**

Minimum Required Equipment:

Optional: One (1) 15' or wider mower (allowable type: rotary bladed or reel only)

Three (3) 52" to 72" rotary bladed trim mowers

Three (3) weed eaters

Three (3) bladed edgers

Two (2) backpack blowers

Trucks and trailers as needed for hauling

The successful bidder must have the necessary equipment and manpower to perform the work. Bidders must submit an equipment and employee list with their bid. The City reserves the right to visually inspect and verify equipment list before awarding bids.

Minimum Crew Size: Five (5)

Optimal Crew Size: Seven (7)

Sports fields (Route 9)

GENERAL SPECIFICATIONS

Intent: It is the intent of this bid to secure, on a competitive basis, a source of supply for furnishing all labor, materials, equipment, and supplies to maintain the turf for the Tulsa Park Department's Softball and Soccer Fields. Award will be made to the lowest secure bidder meeting specifications.

Scope: It is anticipated that softball fields will be mowed weekly during the growing season (between April 1 and November 1). It is anticipated that the soccer fields are to be mowed weekly during the soccer seasons. Outside of the soccer season, (April 1-July 1) mowing may not be requested. It should be noted that the City of Tulsa guarantees no amount of work to be performed under this contract. Frequency of service will depend on need and funds availability.

Bidder: Bidder will be familiar with this type of work and have the necessary equipment and personnel to perform the work within the time specified. The successful bidder will be responsible for all labor, equipment and material required.

City of Tulsa employees will not be permitted to bid on this contract or work for the awarded contractor on this contract.

All Bidders are required to provide references of past work, and equipment and personnel lists with bid submission.

Work Hours and Traffic Control: Work hours shall be at the discretion of the contractor provided the operations do not interfere with normal traffic or disrupt the public peace. Interference with the public shall be kept to a minimum. The contractor is required to provide signage for all work on the street right-of-way and it shall conform to *The Manual of Uniform Traffic Control Devices*. All signage costs shall be included in the bid price.

Bidders Please Note: No mechanized work will be allowed on "ozone alert" days without written permission from the Department Representative. This does not exclude the use of trucks.

Scheduling: Scheduling is at the discretion of the contractor. However, it is required for **North Tulsa Soccer Complex, Smith, Savage and Hilti Sports Complex** to be mowed on Thursday or Friday. The contractor is required to provide a weekly mowing schedule to the Department Representative prior to commencement of seasonal mowing operations. When both parties agree to this schedule, it becomes permanent and binding. From that point forward, the contractor must obtain approval from the Department Representative before he may change his mowing schedule. Should the bid document be submitted without proposed schedule(s) from the contractor, the suggested schedule will be binding until the contractor obtains approval from the department representative for a schedule change.

Secondary or back-up Source: The City reserves the right to enter into contract with the second low bidder to be used as a secondary or back-up source. This source would be used in the event of the failure of the primary source(s) to supply the full needs of the City.

Award of Bid: Award will be based on the lowest total price for Route 9 listed on the Delivery & Pricing pages. The bidder shall include in his price all labor, equipment and materials required to perform the work.

Mowing Services for "Additional" Sites: In the event the Park Department determines the need to mow sites not specifically listed in this contract, additional mowing may be requested at the "per acre" bid price. If for any reason a portion of a park listed is not to be serviced during a rotation, the price for maintaining that park will be reduced by the price per acre charge for that portion not receiving service.

TECHNICAL SPECIFICATIONS

Route 9 – Sports field Mowing Service (each service date)

Frequency: No more than seven (7) calendar days may pass between mowing dates. Contractors will be given one (1) day credit for ozone &/or rain days occurring during the mowing week. The mowing week is considered to be Monday through Saturday. Ozone days are on record. Weekends and holidays do not count. Rain day credits are at the discretion of the Department Representative. Rain days are requested by the contractor and declared by the Department Representative. This is normally done by email. In the

event of a disagreement between the City and the contractor on the number of rain days, it is the contractor's responsibility to provide documentation.

Approval: When field conditions are wet, due to rainfall or irrigation, the contractor shall obtain approval from the Department Representative prior to beginning mowing operations.

Litter and Debris Removal: Police Park for litter and other debris. Remove from site.

Monofilament Trimming: Trim grass around all signs, fence lines, building lines, trees, steps, etc. This service will be performed with each mowing cycle. No more than 12 hours may elapse between mowing and trimming operations.

Alternate to trimming: The contractor may use herbicides to reduce his trimming requirement. This is at the contractor's discretion. Should the contractor choose to use herbicides in the place of trimming, the service will be provided at no additional cost to the City. In addition, the contractor is required to satisfy all licensing requirements of the State of Oklahoma Department of Agriculture. The contractor must provide the Department Representative with a copy of all required licenses. Width of kill may be no more than 4". Kill must be complete with no volunteer vegetation. Dead vegetation shall be no taller than mowing height.

Suggested Ingredients: Quick Pro™, Round Up Pro™, Pennant™, Barricade™ and Gallery™. Application recipes must be submitted to the Department Representative and written permission obtained before application.

Suggested Interval: Six (6) weeks. Repeat applications will not always require the pre-emergent herbicides listed above.

Mechanical Edging: Edge all sidewalks, curbs and concrete pads with a **bladed** edger. No more than 12 hours may elapse between mowing and edging operations.

Mowing: Mow all turf areas with a rotary or reel-type mower. No clippings may be discharged onto hard surfaces, into playground play areas, into flowerbeds or any other planting areas, into skinned infields, into shelters or onto walking trails. Cutting height is at the Department Representative's discretion and must no taller than 1-1/2". Mowing quality is inspected and approved by the Park Inspector. Misses, striping, laying the grass over, etc. will not be accepted. The City reserves the right to require a site to be re-mowed at no extra charge. Late charges (\$15 per day) will apply in non/poor-performance situations.

Clean Up: Remove all clippings from walking trails, shelters, concrete pads, curbs, parking lots and breezeways. Clippings shall be mulched, re-mowed or removed so that none are left on the field. No more than 12 hours may elapse between mowing and clean-up operations.

Damage: Any damage (chemical or mechanical) to fences, irrigation system components, newly planted trees/shrubs, flowerbed borders, existing trees, etc., are the responsibility of the contractor and shall be restored to their original condition at no added cost to the City of Tulsa.

Reporting: The contractor shall notify the Department Representative of service completion dates, by email or fax. All mowing, trimming (if applicable), edging and clean up shall be completed on the date reported. Inspections are typically performed next day. Should the Park Inspector or the Department Representative require a site to be redone, the previously reported completion date is nullified and the contractor must submit a new completion date. Late charges (\$15 per day) may apply.

Payment: The preferred method of payment is by credit card after invoice verification (normally two working days). All fees associated with credit card payment are the responsibility of the contractor and should be included in the bid price. Contractors may be paid by check if so desired. If a contractor wishes to be paid by check, a written request is to be submitted to the Department Representative. **Please note: when a contractor is paid by check, the Department Representative's responsibility ends once payment has been authorized. Actual payment is made by another City Department (Finance). Typical time before receipt of payment is two to three weeks.**

Minimum Required Equipment

Three or more (3) 52" to 72" rotary bladed or reel-type mowers. Weight bearing tires will be of a "turf-type", without aggressive tire tread. The mower shall exert no more than 60 lb. /inch of tire width to the turf being mowed. Upon request, the contractor is required to provide the Department Representative with mower specifications detailing unit weight and tire widths.

Three (3) weed eaters

Three (3) bladed edgers

Three (3) backpack blowers

Trucks and trailers as needed for hauling

The successful bidder must have the necessary equipment and manpower to perform the work. Bidders must submit an equipment and employee list with their bid. The City reserves the right to visually inspect and verify equipment list before awarding bids.

Minimum Crew Size: Three (3).

Optimal Crew Size: Four (4).

Additional Areas:

The Parks Department Management section reserves the right to make additions to or deletions from the specified locations by giving the contractor a seven (7) day written notice of intent.

EXHIBIT A

BID FORM INCLUDING DELIVERY AND PRICING

1. Delivery.

You must be able to deliver the Goods and/or Services as specified in your Bid. Failure to do so may result in City terminating your contract or canceling the Purchase Order, pursuing collection under any performance bond, as well as seeking any other damages to which it may be entitled in law or in equity.

2. Pricing

(ESTIMATED QUANTITIES FOR EVALUATION PURPOSES ONLY)

Route 1

No.	Site Name	Address	Acres	Bid Price
1	Boots Adams	6441 S 76 th E Ave	8.81	\$
2	Cecille Bales	5801 S Union Ave	12.37	\$
3	Creek Turnpike Trail	Between Harvard & Memorial, primarily on South side of Creek Turnpike	14.00	\$
4	Crescent (includes trail area that connects to 81 st St)	8500 S 71 st E Ave	7.58	\$
5	Fred Johnson	6002 S Riverside Dr	23.97	\$
6	Graham	6410 S Yorktown Ave	18.48	\$
7	Heller	5328 S Wheeling Ave	19.96	\$
8	Helmerich	7301 S Riverside Dr	8.02	\$
9	Hunter	5804 E 91 st St	40.41	\$
10	Leake	7714 E 71 st St	13.16	\$
11	Minshall	7404 S Kingston Ave	9.10	\$
12	Riggs	9207 E 101 st St	12.10	\$
13	West Highlands	2626 W 61 st St	8.60	\$
			Total Acres: 196.56	
			Total Bid Price: \$	

Suggested Schedule—Route 1

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
West Highlands	Fred Johnson (end)	Heller (end)	Hunter	Cr Turnpike (end)		
Cecille Bales	Graham	Minshall	Cr Turnpike (start)	Riggs		
Helmerich	Heller (start)	Crescent		Leake		
Fred Johnson (start)		Boots Adams				

Proposed Schedule—Route 1 (bidder’s discretion—subject to approval)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Price per acre for addition to mowing areas
and/or additional site mowing:

\$ _____ per acre

Route 2

No.	Site Name	Address	Acres	Bid Price
1	Aaronson	4807 S 87 th E Ave	13.19	\$
2	Carl Smith	17120 E 21 st St	46.96	\$
3	East	2909 S 132 nd E Ave	14.23	\$
4	Hicks	3443 S Mingo Rd	24.40	\$
5	McClure	7440 E 7 th St	36.78	\$
6	McCullough	11534 E 25 th St	7.94	\$
7	Norberg	3235 S Garnett Rd	12.56	\$
8	Quick Trip Tract	Near E 61 st St & Hwy 169	8.00	\$
9	Rose Dew	317 S 167 th E Ave	12.27	\$
10	Savage	17800 E 21 st St	26.54	\$
11	Wright	437 S 137 th E Ave	4.62	\$
Total Acres:			207.49	
Total Bid Price:				\$

Suggested Schedule—Route 2

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Aaronson	McCullough	Carl Smith	Savage (end)	McClure		
Hicks	Norberg	Savage (start)	Rose Dew			
Quick Trip	East		Wright			

Proposed Schedule—Route 2 (bidder's discretion—subject to approval)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Price per acre for addition to mowing areas
and/or additional site mowing:

\$ _____ per acre

Route 3

No.	Site Name	Address	Acres	Bid Price
1	Braden	5036 E 7 th St	5.71	\$
2	Challenger 7	3909 W 41 st St	6.69	\$
3	Highland	1909 E 36 th St	5.19	\$
4	Langenheim	4701 S Harvard Ave	6.67	\$
5	Manion	3003 E 56 th St	19.05	\$
6	Maple	404 E 15 th St	8.39	\$
7	Newblock	1414 Charles Page Blvd	29.84	\$
8	Philpott	1114 W 37 th Pl	6.89	\$
9	Reed	4233 S Yukon	22.84	\$
10	Terrace	2877 S 77 th E Ave	16.03	\$
11	Terwilleger	5902 W 10 th St	7.23	\$
12	West Tulsa	1002 W 21 st St	10.87	\$
13	Whiteside	4009 S Pittsburg Ave	14.70	\$
14	Zeigler	3902 W 4 th St	14.76	\$
15	Zink	3216 S Trenton	7.91	\$
			Total Acres:	182.77
			Total Bid Price:	\$

Suggested Schedule—Route 3

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Highland	Challenger 7	Terwilleger	Newblock (end)	Braden		
Langenheim	Philpott	West Tulsa	Maple	Terrace		
Manion	Reed	Zeigler				
Whiteside	Zink	Newblock (start)				

Proposed Schedule—Route 3 (bidder's discretion—subject to approval)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Price per acre for addition to mowing areas
and/or additional site mowing:

\$ _____ per acre

Route 4

No.	Site Name	Address	Acres	Bid Price
1	Berry	5002 N Wheeling Ave	12.35	\$
2	Chamberlain	4940 N Frankfort St	12.96	\$
3	Clark	11440 E Admiral Pl	6.41	\$
4	Chittom (Clinton)	3121 E Queen St	8.93	\$
5	Crawford	2425 N Hartford Ave	10.29	\$
6	Franklin	1818 E Virgin Ave	11.02	\$
7	Hawthorne	955 E 33 rd St N	5.23	\$
8	Lacy	2134 N Madison Pl	5.61	\$
9	Lakeview	3829 N Columbia Ave	9.24	\$
10	Loving	9162 E Latimer St	7.52	\$
11	Maxwell	5251 E Newton St	8.80	\$
12	Norvell	722 N 77 th E Ave	4.86	\$
13	Owen	560 N Maybelle St	22.07	\$
14	Patrick	5123 E Dawson Rd	9.59	\$
15	Sequoyah	3540 E Newton St	6.89	\$
16	Springdale	2223 E Pine St	5.28	\$
17	Turner	3508 E 5 th Pl	7.09	\$
18	Ute	1900 N Pittsburg Ave	7.11	\$
19	Vining	6502 N Cincinnati Ave	5.62	\$
20	Williams	101 W 28 th St N	16.43	\$
			Total Acres:	183.3
			Total Bid Price:	\$

Suggested Schedule—Route 4

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Franklin	Williams	Vining	Chittom (Clinton)	Patrick		
Owen	Crawford	Chamberlain	Ute	Maxwell		
	Lacy	Berry	Sequoyah	Norvell		
	Springdale	Hawthorne	Turner	Loving		
		Lakeview		Clark		

Proposed Schedule—Route 4 (bidder's discretion—subject to approval)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Price per acre for addition to mowing areas
and/or additional site mowing:

\$ _____ per acre

Route 5

No.	Site Name	Address	Acres	Bid Price
1	Archer	2831 E Archer St	3.50	\$
2	Ben Hill	210 E Latimer Pl	4.17	\$
3	Cowan	10901 E 19 th St	3.61	\$
4	Darlington	5179 E 29 th St	4.40	\$
5	Explorer	7807 E 57 th St	3.83	\$
6	Feldman	8989 E Independence St	4.65	\$
7	Hall	3340 N Delaware Ave	4.47	\$
8	Hansel Johnson	1714 S 123 rd E Ave	3.63	\$
9	Henthorne	4825 S Quaker Ave	4.75	\$
10	Howard	2501 Southwest Blvd	5.68	\$
11	Lantz	821 N Yale Ave	4.77	\$
12	Lloyd	2121 E 29 th St N	4.08	\$
13	Midland Valley Trail	Between Maple Park & 2900 Blk of Riverside Dr	4.68	\$
14	Shannon I	10902 E 39 th Pl	5.57	\$
15	Shannon II	3801 S 106 th E Ave	2.53	\$
16	Skelly	8525 E 23 rd Pl	3.54	\$
17	Stark (Cheyenne)	1622 N Main St	3.58	\$
18	Summerglen	3607 S 139 th E Ave	2.16	\$
19	Woodland View I	8445 E 58 th St	4.67	\$
20	Woodland View II	7802 E 57 th St	4.65	\$
Total Acres:			82.92	
Total Bid Price:				\$

Suggested Schedule—Route 5

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Ben Hill	Archer	Midland Val. Trail	Howard	Feldman		
Stark (Cheyenne)	Lantz	Explorer	Shannon I	Skelly		
Hall	Darlington	Woodland View II	Shannon II	Cowan		
Lloyd	Henthorne		Woodland View I	Hansel Johnson		
				Summerglen		

Proposed Schedule—Route 5 (bidder's discretion—subject to approval)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Price per acre for addition to mowing areas
and/or additional site mowing:

\$ _____ per acre

Route 6

No.	Site Name	Address	Acres	Bid Price
1	Adams	1627 N Atlanta Pl	0.65	\$
2	Admiral	29 N Victor Ave	1.87	\$
3	Benton	1167 N 66 th E Ave	2.21	\$
4	Bullette	1001 E King St	1.91	\$
5	Carbondale	2801 W 48 th St	1.36	\$
6	Chapman Green	600 S Main St	1.01	\$
7	Crutchfield	1345 E Independence St	2.31	\$
8	Dawson	2035 N Kingston Pl	1.10	\$
9	Florence	1936 S Gary Ave	0.94	\$
10	Gary	1225 S Gary Pl	0.41	\$
11	Gunboat North	1122 S Frankfort Ave	0.23	\$
12	Gunboat South	1230 S Frankfort Ave	0.41	\$
13	Holiday Hills	4111 E 54 th St	2.36	\$
14	Lubell	2909 W 56 th St	0.25	\$
15	Mini	2118 E Ute St	0.84	\$
16	Penney	531 S 49 th W Ave	1.18	\$
17	Plaza	1404 S 145 th E Ave	2.88	\$
18	Plaza of the Americas	702 S Denver Ave	0.13	\$
19	Pratt	1621 S Florence Ave	1.11	\$
20	Route 66 Plaza	815 S Riverside Dr	1.21	\$
21	Schlegel	3825 W 53 rd Pl	1.95	\$
22	Skatenorth	2910 E 56 th St N	2.12	\$
23	Wheeling	2209 N Wheeling Ave	1.98	\$
24	Willow Creek	4200 E 71 st St	2.30	\$
Total Acres:			32.72	
Total Bid Price:				\$

Suggested Schedule—Route 6

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Wheeling	Dawson	Penney	Holiday Hills			
Mini	Benton	Plaza of the Americas	Willow Creek			
Adams	Gary	Gunboat North	Plaza			
Admiral	Pratt	Gunboat South				
Crutchfield	Florence	H A Chapman Green				
Bullette		Route 66 Plaza				
Skatenorth		Carbondale				
		Schlegel				
		Lubell				

Proposed Schedule—Route 6 (bidder’s discretion—subject to approval)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Price per acre for addition to mowing areas
and/or additional site mowing: \$ _____ per acre

Route 7

No.	Site Name	Address	Acres	Bid Price
1	Mohawk Park	5701 E 36 th St North	235.9	\$
Total Acres:			235.9	
Total Bid Price:				\$

Price per acre for addition to mowing areas: \$ _____ per acre

Route 8

No.	Site Name	Address	Acres	Bid Price
1	Centennial	1028 E 6 th St	9.85	\$
2	Council Oak (includes Creek Nation Stickball)	17120 E 21 st St	0.65	\$
3	Swan Lake	1573 Swan Lake Dr	2.37	\$
4	Tracy	1134 S Peoria	2.70	\$
5	Veterans' (includes Annex, Park & Monument)	2100 S Boulder Ave	11.06	\$
6	Woodward	2436 S Peoria Ave	33.00	\$
Total Acres:			59.63	
Total Bid Price:				\$

Suggested Schedule—Route 8

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		Swan Lake	Centennial	Woodward		
		Veterans'	Tracy			
		Council Oak (includes Creek Stickball)				

Proposed Schedule—Route 8 (bidder’s discretion—subject to approval)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Price per acre for addition to mowing areas
and/or additional site mowing:

\$ _____ per acre

SECTION A: Route 9

No.	Site Name	Address	No of Fields	Acres	Bid Price
1	Bales	5801 S Union Ave	4	10.61	\$
2	Biscuit Acres Dog Park	5804 E 91 st St	N/A	2.75	\$
3	Carl Smith	17120 E 21 st St	9	15.00	\$
4	Forche	1710 Charles Page Blvd	1	1.50	\$
5	Hicks	3443 S Mingo Rd	1	4.05	\$
8	Hilti	12148 E 51 st St	13	30.45	\$
9	Joe Station Dog Park	2223 Charles Page Blvd	1	3.15	\$
10	Lacy	2134 N Madison Pl	1	3.45	\$
11	Lantz	4902 E Independence	2	3.12	\$
12	Maxwell	5251 E Newton	1	3.68	\$
13	McClure	7440 E 7 th St	1	1.64	\$
14	McCullough	11534 E 25 th St	4	2.00	\$
15	Mitchell	5949 E 36 th Pl	4	5.38	\$
16	North Tulsa Soccer Complex	3000 E 56 th St N	17	75.50	\$
17	Patrick	5123 E Dawson Rd	9	9.56	\$
18	Reed	4233 S Yukon	1	2.59	\$
19	Savage	17800 E 21 st St	13	19.00	\$
20	Zeigler	3902 W 4 th St	1	3.62	\$
Total Acres:				197.05	
Total Bid Price:					\$

Suggested Schedule—Route 9A

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Lantz	Biscuit Acres Dog Park	Joe Station Dog Park	North Tulsa Soccer Complex	Hilti (end)		
Mitchell	Hicks	Bales	Hilti (start)	Savage		
Lacy	Maxwell	Forche		Smith		
McCullough	McClure	Zeigler				
Patrick	Reed					

